

**Return and Exchange Form**

**Return Address:**

Simple Truths  
Attn: Returns  
1952 McDowell Rd., Suite 205  
Naperville, IL 60563

**Please review our Returns Policy and Instructions:**

If you are not satisfied with your purchase for any reason, simply return your merchandise within 30 days of the shipping date on your packing slip for a refund. You may also return items for exchange. Shipping charges are non-refundable unless the original order was damaged or incorrect. **VIP CLUB monthly mailings are not eligible for return or exchange.** Items that are returned must be in their original saleable condition in order to receive credit and should be returned via a shipper that offers tracking (i.e. UPS, USPS)

Please include this form complete with the **ORDER NUMBER, CUSTOMER NAME, PHONE NUMBER, SKU#, ITEM DESCRIPTION** and **REASON FOR RETURN**. **Orders returned without a completed Return and Exchange Form and/or returned beyond 30 days, will not be available for exchange or credit.** In the event you are exchanging your original purchase please contact Customer Care to make arrangements.

**If you have Damaged or Incorrect Merchandise:**

In the event that your order was damaged or you received the incorrect items please call Customer Care at 1 (800) 900-3427 and an Ambassador will assist you to correct the matter. You will not be responsible for shipping costs associated with returns for damaged or incorrect orders.

**Type of Return (please circle): REFUND / EXCHANGE**

**Order #:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Phone:** ( \_\_\_\_\_ ) \_\_\_\_\_

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Email:** \_\_\_\_\_ @ \_\_\_\_\_ **Packer #:** \_\_\_\_\_

**Items being returned:**

SKU #	Qty	Item Description	Reason for Return or Exchange

**For an exchange, add new items:**

SKU #	Qty	Item Description	Comments

<b>For Simple Truths Use</b>	Return Receipt Date:	Processed By:
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